# Certificate in Data Protection Management

**Data Protection People** ™

## Data Protection Made Easy

## Empowering Data Protection Excellence

# Certificate in Data Protection Management

## Overview

Our Data Protection Management course offers a comprehensive foundation in data protection, focusing on essential principles of privacy, information rights, and lawful data processing. Participants will gain practical skills, including data mapping, risk assessment, and the responsibilities of key roles, such as the Data Protection Officer (DPO).

With an emphasis on real-world application, the course covers critical tools, such as data protection impact assessments and managing third-party processors. It also addresses compliance with marketing regulations and data breach response, ensuring participants are well-prepared to support data protection in any organisation.

## Who Should Compete this Course?

Ideal for Data Protection Officers, Data Protection Managers including Privacy Advisors, Practitioners, Compliance Professionals, and anyone overseeing data protection within an organisation. This course is also an excellent fit for those seeking a stronger grasp of data protection principles, including Managers, HR personnel, and IT staff whether new to the field or looking to enhance existing knowledge.



## Why Train with Us?

Our Certificate in Data Protection Management equips DPOs, DPMs including Privacy Advisors and Practitioners, with the expertise needed to understand, interpret, and apply data protection laws. We take a hands-on approach to legal principles with practical learning through real-world case studies and interactive discussions guiding you through what matters most, so you leave prepared to manage data protection with confidence and competence.
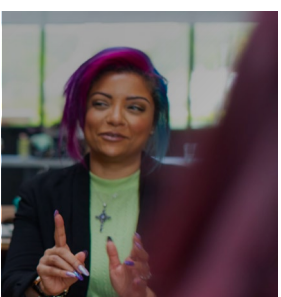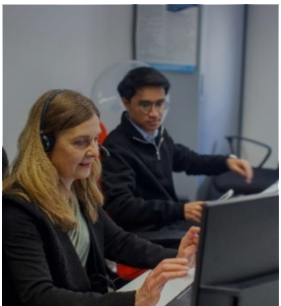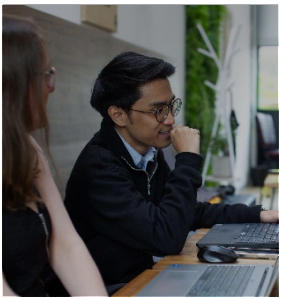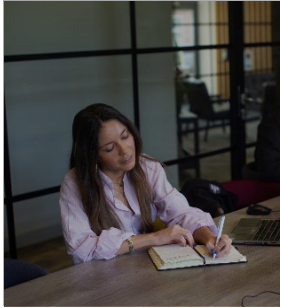
## Built with Flexibility in Mind

The course is designed for flexibility, featuring one full-day workshop each week from 09:30 to 15:30 over nine weeks, with a break halfway through and a one-week revision period leading up to the open-book assessment in week twelve.

## Access to Materials

Delivered via Microsoft Teams, each session is recorded so you can access materials at your convenience. You'll also benefit from a dedicated Teams chat, enabling you to ask questions anytime and connect with tutors and fellow participants. Additional reading materials for each topic and a digital copy of our comprehensive Information Governance Framework are provided to enrich your learning.

## Course Overview

**Week 1:** Understanding data protection law:
Understanding data protection law / Introduction to UK GDPR, Data Protection Act 2018 and PECR

**Week 2:** Validating your use of personal data:
Lawful basis for processing data / Records of Processing Activities (ROPAs) and Information Asset Registers (IARs)

**Week 3:** Accountability for personal data:
Data Champions: The Data Controller, the Board; Management and Staff / Data Protection Officers (DPO) and UK Representatives / Penalties, enforcement action and the Information Commissioner's Office (ICO)

**Week 4:** Risk and personal data:
Data Protection Impact Assessments (DPIAs) Data Protection by Design and Default

**Week 5:** Individual rights and expectations:
Subject Access, privacy information and other Information Rights / Direct Marketing, Cookies and the Privacy and Electronic Communications Regulation

**Week 6:** Working with others:
Suppliers (Data Processors) and Data Sharing / Data disclosure and international transfers

**Week 7:** Security and Breaches:
Security and the GDPR / Personal Data Breaches

**Week 9:** Learner-Led Session, Recap, and Q&A Session

**Week 12:** Open-Book Assessment
(Multiple-Choice, Scenario-Based, and Practical Exercises)

# Get in Touch with Us

For more information about our **Data Protection Management (DPM)** course, including details on pricing and availability, please don't hesitate to contact us.

Our team is here to answer any questions you may have and guide you through the enrolment process.

Reach out today to take the next step towards enhancing your data protection skills!

## Contact Us:

**Sales**: 0113 869 1290

**Support**: 0113 869 1250

**Email**: info@dataprotectionpeople.com

**Address**: The Tannery, 91 Kirkstall Rd, Leeds, LS3 1HS

**Web**: www.dataprotectionpeople.com

**Office Hours**: Monday to Friday: 9:00 AM – 5:00 PM

**Request a Consultation:**

Interested in discussing how we can meet your organisation's unique data protection training needs? Fill out our contact form below, and one of our experts will get back to you promptly.

📄 Contact Form

For more information on the courses we provide, including detailed descriptions of our training options and upcoming sessions, please visit our website at: https://dataprotectionpeople.com/service/training-and-awareness/

"Your data protection journey begins here—let's work together to empower your team!"